

National Co-ordinating Centre for Research Capacity Development

Infrastructure: Annual Report Financial Statement

Reporting Year: 2005/06

Name of Institution: University of Exeter - Peninsula College of Medicine and Dentistry
 NCCRC D Reference: ZRC/002/002/023
 Your Reference: 2806 M1156A

Reporting Period: 1st June 2005 - 31st May 2006

Contract Start Date: Contract End Date: 31st March 2008

Section A: Summary

Actual Income Received from NCCRC D	54,713.21
Actual Expenditure	56,806.11
Carried Forward from Previous Year	-3,456.67
Over/Underspend	-5,549.57

Section B: Salaries

Name	Job Title	Scale	Salary Point	WTE	Contract Status	Salary Cost
K Wyatt	Senior Research Fellow	G	43	10%		3,628.11
R Purtell	Co-ordinator	F	36	80%		29,266.77
H James	Research Assistant				Left 2/9/05	4,247.37
D Davies	Research Assistant	E	24	50%		1,083.95

Salaries Sub Total

Indirect costs @ 20% on £38,226.20

38,226.20
7,645.24

Section C: Expenses

Consumables	3,167.44
Travel	5,428.95
Support Users and Consultancy	1,782.30
Staff Training	0.00
Meetings	555.98
Expenses Sub Total	10,934.67

Section D: Equipment**Equipment**

Equipment Sub Total	0.00
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GRAND TOTAL	56,806.11
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Section E: Declaration**i. Finance Office or Research Support Office**

I certify that the above statement of expenditure is a true and accurate record of the amounts expended for the sole purpose of this Contract and in accordance with the conditions set out in the Contract.

Signed: _____ Name (print): Catherine Serjeant
Date: 14th February 2007 Position: Research Accountant

ii. Host Institution Authorised Signatory

I certify that the above has been agreed and approved by an authorised signatory of the host institution.

Signed: _____ Name (print):
Date: _____ Position:

Section F

FOR NCCRC D USE ONLY

Notes:

Statement Checked By:

Date:

Statement Authorised By:

Date:



Our Ref : M1156A

The Department of Health

ZRC/002/002/023

Folk.Us

Statement of Income and Expenditure

1st August 2006 - 31st January 2006

	<u>Expenditure (£)</u>	<u>Income (£)</u>
Balance carried forward		11,059.63
Funds received from DoH		32,500.00
<u>Staff Costs</u>		
	24,026.94	
Overheads @ 20% of staff costs	4,805.39	
	<u>28,832.33</u>	
<u>Other Costs</u>		
Consumables	840.09	
Travel	1,632.27	
Consultancy	1,379.65	
Forums and Conferences	225.00	
Website Costs	179.87	
"Critical Friend"	0.00	
	<u>4,256.88</u>	
Total Expenditure	<u>33,089.21</u>	
Balance		<u>10,470.42 Cr</u>

Signed _____

Research Accountant

Date _____

PENINSULA MEDICAL SCHOOL - RESEARCH GRANT STATEMENT

SPONSOR / TITLE: **Department of Health - Folk-Us**

START DATE: **01-Apr-05 02-Apr-05 01-Oct-05 01-Jan-06**
 END DATE: **31-Mar-05 30-Sep-05 31-Dec-05 31-Mar-08**

COST CENTRE: **M6 M1156A**

SPONSOR REF: **ZRC/002/002/023**

GRANT HOLDER: **Katrina Wyatt - Room 231, Highton Building, St Lukes**
 COPIED TO: **Rachel Purteill - PMS Noy Scott House, Wonford Road, RD&E, Exeter**

PAYMENT: **Profile Payments**

VIREMENT:

	EXPENDITURE											INCOME from DoH	ACCOUNT BALANCE	
	STAFF				SUPPORT USERS & CONSULTANCY	CONSUMABLES (INCLUDING DISSEMINATION)	TRAVEL & SUBSISTENCE	Staff Training	EQUIPMENT	MEETINGS	OVERHEADS 20%			TOTAL
Staff Start / End Date	K Wyatt	Co-ord - R Purteill	H James	D Fox-Davies										
	31/03/2005	31/03/2005	02/09/2005	27/4/06-31/3/08										
	post 1879				3603	3520/3521	3571	3580	3500	3563				3140
<i>Actuals 01/09/03 - 31/01/04</i>	1,799.35	13,627.34			1,000.00		340.22			64.10	3,085.34	19,916.35		32,119.12
<i>Budget 01/02/04 - 31/03/05</i>	4,700.65	23,876.00	11,795.00		3,161.59	2,000.00	1,500.00	1,500.00	1,000.00	1,500.00	8,074.33	59,107.57		49,936.00
<i>Virement</i>	(3,417.00)	(4,553.09)	930.59			5,143.25		456.00		5,879.35	(1,407.90)	3,031.20		
<i>Budget 01/04/05 - 30/09/05</i>	2,017.00	12,555.00	3,665.00			3,259.89	483.85	14.00			3,647.40	25,642.14		25,642.14
	(169.79)	2,853.45	(1,166.65)			(3,575.02)	1,754.61				303.40	0.00		
<i>Budget 01/10/05 - 31/12/05</i>	1,031.90	6,225.64					4,112.02				1,451.51	12,821.07		12,821.07
<i>Budget 01/01/06 - 31/03/08</i>	9,714.00	71,005.00		27,984.00	7,089.00	3,867.00	3,500.00			3,300.00	21,741.00	148,200.00		148,200.00
WORKING BUDGET	15,676.11	125,589.34	15,223.94	27,984.00	11,250.59	10,695.12	11,690.70	1,970.00	1,000.00	10,743.45	36,895.08	268,718.33		268,718.33 (Overdrawn)
PERIOD ENDING:														
Tfr balance														32,119.12
Tfr costs from ASRB1629		7173.84									1,434.77	8,608.61		32,119.12
31-Dec-03	1,500.62						340.22			64.10	300.12	2,205.06		23,510.51
31-Jan-04	298.73	1,793.01									418.35	2,510.09		18,795.36
31-Mar-04	597.46	3,609.00			1,455.89	27.99	23.50			59.30	841.29	6,614.43		12,180.93
31-May-04	713.04	4,027.17			190.00	69.26					948.04	5,947.51		6,233.42
30-Jun-04	320.12	1,915.95									447.21	2,683.28		3,550.14
30-Sep-04	979.42	6,174.39	2,923.41		64.73	117.35	236.65	1,770.00		146.05	1,430.76	13,842.76	7,156.00	(3,136.62)
31-Dec-04	986.79	5,923.56	2,592.18		160.00	418.56	528.35	186.00		174.00	1,382.07	12,351.51	32,488.00	16,999.87
Jnl to trf costs to M1179A	(1,875.00)	(2,000.00)	(750.00)			(450.00)					(925.00)	(6,000.00)		22,999.87
Jnl Overhead correction											1,103.13	1,103.13		21,896.74
Further support from M1179A	(1,625.00)	(1,750.00)	(750.00)			(50.00)					(825.00)	(5,000.00)		26,896.74
31-Mar-05	974.68	5,965.04	3,323.88		530.00	184.83	1,195.35	14.00		757.23	2,052.72	14,997.73	18,082.00	29,981.01
31-May-05	660.87	4,715.10	3,005.27			182.40	767.53			3,640.26	1,676.25	14,647.68		15,333.33
31-Jul-05	676.48	5,307.64	2,591.20			384.13	987.08			78.23	1,715.06	11,739.82	(7,540.00)	(3,946.49)
30-Sep-05	676.90	5,307.64	1,656.17			230.21	797.74				184.75	10,381.55	26,142.14	11,814.10
31-Oct-05	20.71	2,279.83				46.65	1,133.18				172.43	4,112.91		7,701.19
31-Dec-05	644.08	4,241.98				215.46	1,592.23				977.21	7,791.53		(90.34)
31-Mar-06	966.11	7,279.32			1,200.00	79.70	265.67		2,178.47		1,649.09	13,618.36	12,821.07	(887.63)
30-Jun-06	1,084.15	7,275.54		2,072.69	582.30	243.21	184.87			495.30	1,671.94	13,610.00	32,500.00	18,002.37
Commitment To:														
31-Mar-08		55,373.14		23,790.31							11,074.63	90,238.08		
TOTAL	7,600.16	124,612.15	14,592.11	25,863.00	4,182.92	1,699.75	8,052.37	1,970.00	2,178.47	5,892.22	29,360.89	226,004.04		153,768.33
BALANCE REMAINING	8,075.95	977.19	631.83	2,121.00	7,067.67	8,995.37	3,638.33	0.00	(1,178.47)	4,851.23	7,534.19	42,714.29		114,950.00

Please check that the attached transaction report is correct and that this statement correctly shows this period's expenditure by signing one copy of this spreadsheet and returning it to PMS Accounting, Finance Services, Northcote House. If you have any queries please contact the Section on 01392 263751

Signed: _____

PENINSULA MEDICAL SCHOOL - RESEARCH GRANT STATEMENT

SPONSOR / TITLE: Department of Health - Folk-Us

START DATE: 01-Jan-06
 END DATE: 31-Mar-08

COST CENTRE: 2806 M1156A

SPONSOR REF: ZRC/002/002/023

GRANT HOLDER: Katrina Wyatt - PMS Building, St Lukes
 COPIED TO: Rachel Purtell - PMS Noy Scott House, Wonford Road, RD&E, Exeter

PAYMENT: Profile Payments

VIREMENT:

	EXPENDITURE				CONSULTANCY	CONSUMABLES (INCLUDING DISSEMINATION)	TRAVEL & SERVICE USER EXPENSES	FORUMS & CONFERENCES	WEBSITE COSTS	"CRITICAL FRIEND"	OVERHEADS 20%	TOTAL
	STAFF											
Staff Start / End Date	K Wyatt 31/03/2005	Co-ord - R Purtell 31/03/2005	D Fox-Davies 27/4/06-31/3/08									
					3603	3521 etc.	3571	3563	3503	3603		
<i>Underspend from Variation 2</i>					2,715.36	750.00	2,715.37		800.00	5,750.00		12,730.73
<i>Budget 01/01/06 - 31/03/08</i>	9,714.00	71,005.00	27,984.00		5,339.00	3,867.00	5,250.00	3,300.00			21,741.00	148,200.00
<i>Virement</i>	533.69	(533.69)										0.00
<i>Network income</i>						5,500.00						5,500.00
WORKING BUDGET	10,247.69	70,471.31	27,984.00		8,054.36	10,117.00	7,965.37	3,300.00	800.00	5,750.00	21,741.00	166,430.73
PERIOD ENDING:												
Balance as at 31/12/05												
31-Mar-06	966.11	7,279.32			1,200.00	2,258.17	265.67				1,649.09	13,618.36
31-May-06	643.83	4,850.36	1,083.95		582.30	32.82	653.05				1,315.63	9,161.94
30-Jun-06	325.34	2,425.18	988.74		260.00		29.20	795.30			747.85	5,571.61
31-Jul-06	337.24	2,425.18	988.74			229.13	505.52	583.15			750.23	5,819.19
30-Sep-06	696.28	5,017.97	2,039.34			(26.61)	347.42	225.00			1,550.72	9,850.12
31-Dec-06	1,078.89	7,757.19	3,437.12		1,379.65	803.83	1,284.85				2,454.64	18,196.17
31-Jan-07	354.84	2,550.33	1,094.98			62.87			179.87		800.03	5,042.92
Commitment To: 1st Jan 07 - 31st March 08	5,845.16	37,470.67	16,433.02								8,663.17	68,412.02
TOTAL	10,247.69	69,776.20	26,065.89		3,421.95	3,360.21	3,085.71	1,603.45	179.87	0.00	17,931.36	135,672.33
BALANCE REMAINING	0.00	695.11	1,918.11		4,632.41	6,756.79	4,879.66	1,696.55	620.13	5,750.00	3,809.64	30,758.40

INCOME from DoH	INCOME from R,D & E	TOTAL INCOME	ACCOUNT BALANCE
3140	3140		
12,730.73		12,730.73	
148,200.00		148,200.00	
		0.00	
	5,500.00	5,500.00	
		0.00	
160,930.73	5,500.00	166,430.73	<i>(Overdrawn)</i>
(90.34)		(90.34)	(90.34)
12,821.07		12,821.07	(887.63)
16,250.00		16,250.00	6,200.43
16,250.00		16,250.00	16,878.82
		0.00	11,059.63
16,250.00		16,250.00	17,459.51
16,250.00		16,250.00	15,513.34
		0.00	10,470.42
77,730.73	0.00	77,730.73	
83,200.00	5,500.00	88,700.00	

Please confirm that the attached transaction report and statement correctly shows this period's expenditure.
 Please confirm this by email reply.
 If you have any queries please contact the PCMD Accounting Section on 01392 263751.

PENINSULA MEDICAL SCHOOL - RESEARCH GRANT STATEMENT

SPONSOR / TITLE: Department of Health - Folk-Us

START DATE: 01-Apr-05 02-Apr-05 01-Oct-05 01-Jan-06
 END DATE: 31-Mar-05 30-Sep-05 31-Dec-05 31-Mar-08

COST CENTRE: M6 M1156A

SPONSOR REF: ZRC/002/002/023

GRANT HOLDER: Katrina Wyatt - Room 231, Haighton Building, St Lukes
 COPIED TO: Rachel Purtell - PMS Noy Scott House, Wonford Road, RD&E, Exeter

PAYMENT: Profile Payments

VIREMENT:

Staff Start / End Date	EXPENDITURE				SUPPORT USERS & CONSULTANCY	CONSUMABLES (INCLUDING DISSEMINATION)	TRAVEL & SUBSISTENCE	Staff Training	EQUIPMENT	MEETINGS	OVERHEADS 20%	TOTAL	INCOME from DoH	ACCOUNT BALANCE
	STAFF													
	K Wyatt	Co-ord - R Purtell	H James	RA - D Davies										
	31/03/2005	31/03/2005	02/09/2005	27/4/06-31/3/08										
	post 1879				3603	3520/3521	3571	3580	3500	3563			3140	
Actuals 01/09/03 - 31/01/04	1,799.35	13,627.34			1,000.00		340.22			64.10	3,085.34	19,916.35	32,119.12	
Budget 01/02/04 - 31/03/05	4,700.65	23,876.00	11,795.00		3,161.59	2,000.00	1,500.00	1,500.00	1,000.00	1,500.00	8,074.33	59,107.57	49,936.00	
Virement	(3,417.00)	(4,553.09)	930.59			5,143.25	456.00			5,879.35	(1,407.90)	3,031.20		
Budget 01/04/05 - 30/09/05	2,017.00	12,555.00	3,665.00			3,259.89	483.85	14.00			3,647.40	25,642.14	25,642.14	
	(169.79)	2,853.45	(1,166.65)			(3,575.02)	1,754.61				303.40	0.00		
Budget 01/10/05 - 31/12/05	1,031.90	6,225.64					4,112.02				1,451.51	12,821.07	12,821.07	
WORKING BUDGET	5,962.11	54,584.34	15,223.94	0.00	4,161.59	6,828.12	8,190.70	1,970.00	1,000.00	7,443.45	15,154.08	120,518.33	120,518.33	(Overdrawn)
PERIOD ENDING:														
Tfr balance													32,119.12	32,119.12
Tfr costs from ASRB1629		7173.84									1,434.77	8,608.61		23,510.51
31-Dec-03	1,500.62						340.22			64.10	300.12	2,205.06		21,305.45
31-Jan-04	298.73	1,793.01									418.35	2,510.09		18,795.36
31-Mar-04	597.46	3,609.00			1,455.89	27.99	23.50			59.30	841.29	6,614.43		12,180.93
31-May-04	713.04	4,027.17			190.00	69.26					948.04	5,947.51		6,233.42
30-Jun-04	320.12	1,915.95									447.21	2,683.28		3,550.14
30-Sep-04	979.42	6,174.39	2,923.41		64.73	117.35	236.65	1,770.00		146.05	1,430.76	13,842.76	7,156.00	(3,136.62)
31-Dec-04	986.79	5,923.56	2,592.18		160.00	418.56	528.35	186.00		174.00	1,382.07	12,351.51	32,488.00	16,999.87
Jnl to trf costs to M1179A	(1,875.00)	(2,000.00)	(750.00)			(450.00)					(925.00)	(6,000.00)		22,999.87
Jnl Overhead correction											1,103.13	1,103.13		21,896.74
Further support from M1179A	(1,625.00)	(1,750.00)	(750.00)			(50.00)					(825.00)	(5,000.00)		26,896.74
31-Mar-05	974.68	5,965.04	3,323.88		530.00	184.83	1,195.35	14.00		757.23	2,052.72	14,997.73	18,082.00	29,981.01
31-May-05	660.87	4,715.10	3,005.27			182.40	767.53			3,640.26	1,676.25	14,647.68		15,333.33
31-Jul-05	676.48	5,307.64	2,591.20			384.13	987.08			78.23	1,715.06	11,739.82	(7,540.00)	(3,946.49)
30-Sep-05	676.90	5,307.64	1,656.17			230.21	797.74			184.75	1,528.14	10,381.55	26,142.14	11,814.10
31-Oct-05	20.71	2,279.83				46.85	1,133.18			172.43	460.11	4,112.91		7,701.19
31-Dec-05	644.08	4,241.98				215.46	1,592.23			120.57	977.21	7,791.53		(90.34)
Commitment To:														
31-Mar-08														
TOTAL	5,549.90	54,684.15	14,592.11	0.00	2,400.62	1,376.84	7,601.83	1,970.00	0.00	5,396.92	14,965.23	108,537.60	108,447.26	
BALANCE REMAINING	412.21	(99.81)	631.83	0.00	1,760.97	5,451.28	588.87	0.00	1,000.00	2,046.53	188.85	11,980.73	12,071.07	

Please check that the attached transaction report is correct and that this statement correctly shows this period's expenditure by signing one copy of this spreadsheet and returning it to PMS Accounting, Finance Services, Northcote House. If you have any queries please contact the Section on 01392 263751

Signed: _____